COUNTY OF MAUI
DEPARTMENT OF PLANNING
250 South High Street
Wailuku, Hawaii 96793

Zoning Administration
and Enforcement Division
Telephone: (808) 270-7253
Facsimile: (808) 270-7634

SIGN PERMIT APPLICATION

APPLICANT INFORMATION			
APPLICANT'S NAME			
APPLICANT'S ADDRESS			
TELEPHONE		E-MAIL	

OWNER INFORMATION			
OWNER'S NAME			
OWNER'S ADDRESS			
TELEPHONE		E-MAIL	

SIGN COMPANY INFORMATION	*Licensed sign contractor required by State [§444-2(4), Hawaii Revised Statutes]*		
Licensed Sign Contractor		LIC. NO.	
SIGN COMPANY'S NAME			
SIGN COMPANY'S ADDRESS			
TELEPHONE		E-MAIL	

SIGN INFORMATION *(#) signifies amount of copies required.*
One (1) application may be used to apply for multiple sign permits.

APPLICATION REQUIREMENTS	TYPE OF WORK	DISTANCES		
☐ Sign Application (2) ☐ Authorization from the owner (2) ☐ Location Map (2) ☐ Scaled Site Plan (2) ☐ Scaled Drawings of the Sign (2) ☐ Lighting Plan (2) ☐ Photographs of signs on lot (1) ☐ Landscaping and Irrigation Plan (2) (For Ground Signs Only) ☐ Comprehensive Signage Plan (1 + 1 digital copy on CD-R) (For multi-tenanted buildings/lots) ☐ $55.00 Non-Refundable Filing Fee (For each permit required)	☐ New Sign ☐ Replacement ☐ Relocation	Sign Distance to Property Line:		
	SIGN TYPE(S)	Building/Property Frontage:		
	☐ Ground ☐ Business Identification ☐ Building Identification		SIGNAGE SIZE(S)	
	LIGHTING/ILLUMINATION	Height	Width	Total SF
	☐ Direct (Internally Backlit) ☐ Indirect (External Source) ☐ None			

Plans shall depict all distances, heights, lengths, widths, sign materials, colors, and plant names (scientific/common).

SIGN LOCATION (ADDRESS)		TAX MAP KEY NO	
		ZONING	
SIGN MESSAGE		SIGN MATERIALS	
SIGN HEIGHT FROM GRADE	Top of Sign / Bottom of Sign	SIGN COLORS (Chips/Samples)	

This permit is for compliance in accordance with Maui County Code (MCC), Chapter 16.13, and the applicable design guidelines, related to size, height, lighting and design only. I understand that it is the Applicant's responsibility to obtain any other required permits, such as electrical, building and Special Management Area permits. I certify that the information here is true and correct, and that false information may result in this permit becoming null and void.

Pursuant to MCC, §16.13.190, PERMIT SHALL EXPIRE 90 DAYS FROM THE DATE OF APPROVAL. Signage must be erected before expiration date, upon which inspection shall be performed.

APPLICANT'S SIGNATURE		DATE	
CONTRACTOR'S SIGNATURE		DATE	

DECISION						
	☐ Approved	Initials/Date		☐ Returned	Initials/Date	
	☐ Denied	Initials/Date		☐ Withdrawn	Initials/Date	

APPLICATION NO		PERMIT NO(S)		

VIEW SIGN CODE REQUIREMENTS ONLINE AT http://ordlink.com/codes/maui/index.htm (TITLE 16, CHAPTER 16.13)